

## **COLLEGE OVERVIEW**

Emmaus Christian College is an independent, non-denominational Christian school seeking to provide high quality Christian education to children and young people who are from Christian families that are actively involved in their local church and other families who fully support the involvement of their children in the Christian teaching, life and expression of the school.

It is critical to the College that our Christian beliefs are lived and modelled by our staff. Therefore, we seek to employ staff whose lives are a genuine reflection of their Christian faith.

Emmaus Christian College is one school, two campuses. The South Plympton Campus (F-12) operates as three sub schools: Junior School, Middle School and Senior School. The Brooklyn Park Campus is a dedicated Junior School (ELC-Year 6). The ELC operates as part of Junior School.

Both campuses offer a seamless pathway to Year 12 where children who have been offered a Foundation to Year 6 position at Brooklyn Park, have at the end of Year 6, a guaranteed entry into Year 7 at the South Plympton campus.

## **POSITION OVERVIEW**

The School Assistant – Learning Support position provides additional educational support for students individually and in small groups across all Junior School year levels.

The ideal candidate will:

- Support individual students and groups of students with diverse learning needs. This will include, but is not limited to, children with a diagnosis or challenging behaviours.
- Be able to demonstrate an understanding of the spectrum of learning difficulties and an awareness of the types of adjustments required to support student success
- Be passionate about seeing improved learning outcomes for all students
- Model and develop positive relationships with students and foster their social and emotional development
- Hold a Diploma/Certificate in Special Education or demonstrate equivalent competencies at this grade (preferred, but not essential)

## **SUBMITTING YOUR APPLICATION**

**Position Title: School Assistant – Learning Support (South Plympton Campus)**

**Closing Date: 4:00pm, Monday 2 May 2022**

Applicants should provide:

- A written application that addresses the Key Responsibilities and Education, Experience & Skills in the attached Position Description
- Curriculum Vitae which provides full personal details, qualifications, previous employment and experience
- A completed Emmaus Christian College “Application for Non-Teaching Position Form” (This form can be downloaded from our website [www.emmauscc.sa.edu.au](http://www.emmauscc.sa.edu.au) under Staff/Positions Vacant)
- Applications can be emailed to [HR@emmauscc.sa.edu.au](mailto:HR@emmauscc.sa.edu.au) or posted to:

The Human Resource Manager  
Emmaus Christian College  
Lynton Avenue  
SOUTH PLYMPTON SA 5038

## **CONTACT DETAILS:**

For further information about this position, please contact The Human Resource Manager on 8292 3888 or email [HR@Emmauscc.sa.net.au](mailto:HR@Emmauscc.sa.net.au)



## **POSITION DESCRIPTION**

<b>TITLE:</b>	School Assistant – Learning Support ( <i>South Plympton Campus</i> )
<b>REPORTS TO:</b>	Head of Junior School, South Plympton
<b>CLASSIFICATION:</b>	School Assistants (NGS) Award
<b>COMMENCEMENT:</b>	May 2022
<b>NATURE OF EMPLOYMENT:</b>	Ongoing part-time (20 hours over 5 mornings for 40 week per year)

### **PURPOSE OF ROLE:**

The School Assistant – Learning Support position provides additional educational support for students individually and in small groups across all Junior School year levels.

### **KEY RESPONSIBILITIES:**

Student support Junior School:

- Classroom support with Literacy / Numeracy
- Support individual students/small groups under teacher direction
- Motivate and encourage as required
- Model and develop positive relationships with students, to foster their social and emotional development
- Providing feedback to the teacher about the student's progress and response to tasks
- Provide yard support for students who require assistance during play times

### **OTHER RESPONSIBILITIES:**

Promoting student self-esteem by:

- establishing a supportive relationship with students
- being aware of the student's educational, physical, social and emotional needs and meeting these needs whilst promoting independence
- encouraging acceptance and inclusion of all students by their peers and the school as a whole

Administration:

- keep occasional notes of progress made in order to facilitate differentiation and planning
- adapt resources as necessary
- contribute to review meetings as appropriate
- where appropriate ensure relief staff are aware of the needs of the student
- other duties as may be required by the College Principal
- implement recommendations by professional agencies and specialists

### **EDUCATION, EXPERIENCE AND SKILLS:**

- Hold a Diploma/Certificate in Special Education or demonstrate equivalent competencies at this grade (preferred, but not essential)
- Ability to undertake a variety of tasks within a restricted time frame
- Well-developed interpersonal skills and a demonstrated ability to work in a team environment
- Demonstrated ability to adapt to new systems, processes and environments
- A current satisfactory Working with Children Screening and Vaccination Certificate.



**PERSONAL ATTRIBUTES:**

- Be a committed Christian with a strong passion for Biblically based Christian education
- Ability to work within a team
- Be a relationship builder
- Ability to connect with children
- Ability to support with confidentiality, tact and discretion
- Calm and pleasant personality with a kind heart for children
- Be supportive, organized, flexible, adaptable and patient in approach to work
- Demonstrated strong attention to detail
- Ability to work under pressure and meet deadlines
- Hard working and conscientious
- A passion for disability would be advantageous