



## Early Childhood Co-Educator

<b>Position Title:</b>	Early Childhood Co-Educator
<b>Job ID:</b>	241002
<b>Reports To:</b>	ELC Director
<b>Nature of Employment:</b>	Ongoing, part time (32 hours per week), 48 weeks per year
<b>Commencement Date:</b>	January 2025

### College Overview

Emmaus Christian College is an independent, non-denominational Christian school. We provide high quality Christian education to children and young people who are from Christian families that are actively involved in their local church and other families who fully support the involvement of their children in the Christian teaching, life and expression of the school.

Emmaus Christian College is one school, two campuses. The Brooklyn Park Campus caters for ELC to Year 6. The South Plympton Campus caters for Foundation to Year 12.

Both campuses offer a seamless pathway to Year 12 where children who have completed Year 6 at Brooklyn Park, have a guaranteed entry into Year 7 at the South Plympton campus.

At Emmaus Christian College we want our students to:

- **Belong** – to know others and be known.
- **Flourish** – to discover and grow into who they are in Christ.
- **Think** – to build their knowledge, apply their skills and discern the truth.
- **Respond** – to respond to the call of God in their lives.

### Key Purpose

Emmaus Early Childhood Co-Educators contribute to creating a community where children are nurtured in an authentic Christian environment. The ELC is focussed on the provision of enriched opportunities in language, communication and social development, supporting children in developing creativity, confidence, curiosity and care while exploring God's world.

### General Responsibilities

- Promote the Vision, Mission and Values of Emmaus Christian College.
- Carry out professional duties responsibly.
- Attend meetings, functions and extra-curricular activities as required.
- Participate in the College's on-going Professional Learning opportunities.
- Support and encourage the Professional, Work, Health, Safety and Welfare of Emmaus Christian College.



## Position Overview and Key Responsibilities

- Work collaboratively with the Team Leader and Educational Leader, in contributing to the ELC's curriculum.
- Collaboration and communication with parents/families.
- Contributing to children's records of observations on children's learning.
- Nurture positive relationships with children, staff and families.
- Planning, preparation and implementation of appropriate learning programs and environment for children and to guide professional practice based on Australian EYLF (Early Years Learning Framework).
- Work within a legal and ethical framework, based on NQS and national regulations.
- Continual involvement and review of the ELC's Quality Improvement Plan.
- Constructive behaviour guidance strategies in consultation with ELC Director and families.
- Promote the health, safety and wellbeing of each child.
- Develop positive and respectful relationships with children.
- Implement and plan excursions and in-centre events.
- Establish and maintain collaborative and respectful relationships with colleagues and the wider community.
- Attend staff meetings, taking an active part in critical reflections about professional practice, pedagogical strategies, ELC philosophy and curriculum, QIP, children's learning and development, Planning and Assessment Cycle.

## College Expectations

All staff are expected to:

- Be a committed Christian with a strong passion for Biblically-based Christian education.
- Contribute to the efficient and effective functioning of the team to meet College objectives by demonstrating appropriate and professional workplace behaviours, providing assistance to team members, as required and undertaking other key responsibilities or activities as directed by the Principal or Line Manager.
- Perform their responsibilities in a manner which reflects and responds to continuous improvement.
- Support the policies and expectations of the College.

## Selection Criteria

- A committed Christian with a deep desire to serve Jesus Christ as Lord.
- Demonstrated passion for biblically-based Christian education.
- Commitment to the Christian ethos of the College and the Statement of Faith.
- A personal commitment to the Emmaus Vision, Mission and Values underpinning the delivery of a Christian based education to children.
- Certificate III in Children's Services approved by ACECQA (or working towards an Early Childhood Education qualification).
- Understanding and knowledge of the standards set by the National Quality Framework, the Early Years Learning Framework.
- Ability to cope effectively under pressure in an emergency or stressful situation.
- Thorough understanding and implementation of a play-based curriculum.
- Competent computer skills to manage documentation, learning resources and use of technology tools to support learning.



- Behaviour management skills reflecting restorative practices and the ability to develop and demonstrate positive behaviour strategies and support children's learning.
- Strong interpersonal skills, including the ability to work collaboratively and communicate clearly.
- Valid Working With Children Check, RRHAN-EC and Senior First Aid certification (incl. CPR, Anaphylaxis and Asthma).

## Submitting Your Application

**Applications Close:** 9:00am Friday 8<sup>th</sup> November 2024.

### Applicants should provide:

1. A written application that addresses the selection criteria outlined in the position description.
2. Curriculum Vitae which provides full personal details, qualifications, previous employment and experience.
3. A completed 'Application for Non-Teaching Position Form', available via our website [emmauscc.sa.edu.au/about/employment](https://emmauscc.sa.edu.au/about/employment).

Application submissions must be sent to [recruitment@emmauscc.sa.edu.au](mailto:recruitment@emmauscc.sa.edu.au) and include all three documents to be considered. Please reference the Job ID in the subject line: Job ID 241002. Please note that applications will be considered as they are received.

For further information about this position, please contact Human Resources on (08) 8292 3888 or email [recruitment@emmauscc.sa.edu.au](mailto:recruitment@emmauscc.sa.edu.au).