



Director of Curriculum and Innovation ELC-12 (Position of Responsibility)

Position Title:	Director of Curriculum and Innovation (ELC-12) Note: Across both campuses.
Job Reference:	240801
Reports To:	Executive Principal
Nature of Employment:	Full time (1.0FTE) Note: This is a Position of Responsibility alongside an ongoing teaching role.
Classification:	Salary level to be negotiated with the successful candidate.
Time Release:	Nominally 0.5FTE release with 0.5FTE teaching component (negotiable based on skills and experience of the successful candidate).
Tenure:	5 Years (Review in Semester 2, 2029)
Dates:	January 2025 – December 2029

College Overview

Emmaus Christian College is an independent, non-denominational Christian school. We provide high quality Christian education to children and young people who are from Christian families that are actively involved in their local church and other families who fully support the involvement of their children in the Christian teaching, life and expression of the school.

Emmaus Christian College is one school, two campuses. The Brooklyn Park Campus caters for ELC to Year 6. The South Plympton Campus caters for Foundation to Year 12.

Both campuses offer a seamless pathway to Year 12 where children who have been offered a Foundation to Year 6 position at Brooklyn Park, have at the end of Year 6, a guaranteed entry into Year 7 at the South Plympton campus.

At Emmaus Christian College we want our students to:

- **Belong** – to know others and be known
- **Flourish** – to discover and grow into who they are in Christ
- **Think** – to build their knowledge, apply their skills and discern the truth
- **Respond** – to respond to the call of God in their lives

Key Purpose

The Director of Curriculum and Innovation ELC-12 is a member of the College Executive Leadership Team at Emmaus Christian College, and is responsible for:

- Leading the curriculum development and teaching strategies across the College, ensuring a consistent and evidence-informed approach to education that aligns with the College's strategic direction.
- Driving a research-based approach to strategic innovation across the College.

This role involves line management of various educational leaders and coordinators, translating strategic plans into operational actions to foster an enriching learning environment, catering for different stages of



child development. The Director Curriculum and Innovation will also be responsible for data analysis to inform interventions and support the College's strategic priorities. Additionally, they will lead professional development initiatives to equip staff with evidence-informed educational practices. The ultimate function of this position is to oversee a seamless and guaranteed, knowledge-rich curriculum that seeks to empower ELC-12 students to Belong, Flourish, Think and Respond.

Key Responsibilities

Line Management

- Line management (roles that report to the Director of Curriculum and Innovation ELC-12):
 - Director of Teaching and Learning (7-12)
 - Various Secondary faculty area leaders (some curriculum Coordinators and/or Key Teachers)
 - Learning Support Coordinator (7-12)
 - Teaching and Learning Administrator (SP)
 - Extended Learning Teacher (SP)
 - School Librarians (BP & SP)
- Meet regularly with:
 - Director of Teaching and Learning 7-12 and Junior School Curriculum leaders (BP & SP) to maintain a consistent college-wide approach and direction.
 - Head of Junior Schools (Brooklyn Park & South Plympton) and the Secondary School Principal to ensure an integrated approach across the teaching, learning and pastoral elements of the college.
 - Junior and Secondary Learning Support Coordinators to ensure an inclusive approach across all College learning needs.
 - Extended Learning Teachers to ensure that highly-able students across the college are academically challenged.
 - Director of ICT to ensure seamless and purposeful inclusion of technology in the classroom.
 - Librarians to ensure a consistent college-wide approach to teaching and learning across all facets of the College.
 - Conduct regular 'performance review' meetings with relevant positions of responsibilities.

Implementing College's Strategic Direction

- Translating strategic direction into robust operational plans across the broad teaching and learning functions of the college.
- Attend and contribute to Executive Leadership meetings.
- Assist with staffing processes (particularly the recruitment of new staff), in conjunction with the Executive Leadership team, and Human Resources team across the College.
- In conjunction with the Director of Teaching & Learning 7-12 and Junior School Curriculum Leaders, oversee a consistent and unified approach across the College, including all campuses with respect to:
 - Curriculum development (contemporary and evidenced-informed)
 - Curriculum documentation (consistent with future school registration requirements)
 - College wide pedagogy
 - Assessment philosophy, practice and consistency
 - The assurance of a 'Curriculum-Guarantee' for students and parents (a consistent learning experience across the same classes across a cohort).



Lead Learning

- Create a stimulating, sustainable and innovative learning environment by embracing evidence-informed learning and technological initiatives.
- Building deep and positive relationships with all related stakeholders across the College community, including all campuses, in order to evaluate and adapt pedagogical approaches across the College.
- Keep abreast of current trends and ‘best-thinking’ in education generally, and Christian education specifically.
- Actively maintain an awareness of emerging trends, programs and tools in relation to curriculum, pedagogy and assessment and lead staff in the exploration of their possible implementation.
- Meet with peers in other schools to share experience, progress and direction.
- In conjunction with the Director of Teaching & Learning 7-12 and Junior School Curriculum Leaders, oversee the development of a range of policies and guidelines related to teaching practice, learning, and assessment.
- Present regularly at staff meetings to share vision and College direction, as well as actively consult with staff to develop a shared ownership of a college-wide approach.
- Liaise with CSA (Christian Schools Australia) and the AISSA to ensure College staff are aware of relevant teaching and learning developments.

Leading Professional Development

- Leading and developing staff in contemporary educational practice.
- Lead a targeted approach to staff professional development (consistent with the strategic focus of the College).
- In conjunction with the Director of Teaching & Learning 7-12 and Junior School Curriculum Leaders, oversee a robust and consistent approach to staff professional development/instructional coaching/mentoring; and when required, the development of professional learning communities (reflecting the AITSL Teacher Standards).

Data Analysis Informing Teaching and Intervention

- In conjunction with the Junior School Curriculum Leaders, Director of Teaching & Learning 7-12 and Teaching and Learning administrators, oversee a consistent approach to generating and using data to:
 - Develop and maintain a college-wide student data analysis platform (Student Maps).
 - Monitor student (individual and cohort) learning progress to ensure appropriate regular growth is being achieved.
 - Promote the collection, use and analysis of student data for the purpose of targeted teaching and intervention with classroom teachers and relevant faculty areas.
 - Trigger further exploration involving specific students who are not progressing appropriately with the relevant staff members, including Learning Support Coordinators.
- Support the work of Extended Learning Teachers and Learning Support Coordinators to ensure:
 - Adequate programs are being offered to meet student needs.
 - Resources are being equitably and efficiently distributed.
 - Robust systems are in place to oversee entry and exit to the offered programs.
 - Wide ranges of additional ‘outside of curriculum’ opportunities are being made available for students.



Classroom Teaching

In addition to the Director of Curriculum and Innovation Position of Responsibility (5-year tenure), this role includes an ongoing teaching position (substantive), requiring the successful candidate to:

- Demonstrate excellent teaching skills, utilising a range of methodologies.
- Facilitate a positive learning environment, acknowledging student achievements and fostering engagement.
- Provide high-quality learning opportunities, utilising lesson plans and engaging students across subjects.
- Work in collaboration with other staff to ensure a distinctive Christian education by motivating, inspiring and aligning practice with the College Vision, Mission and Values.

Working Relationships

The Director of Curriculum and Innovation would be expected to have good working relationships across the College, including but not limited to the staff listed below:

- Report to the Executive Principal
- Work closely with:
 - Other Executive staff members
 - ELC Director
 - Director of Teaching & Learning 7-12
 - Junior School Curriculum Leaders
 - Learning Support Coordinators
 - Extended Learning Teachers
 - School Librarians

College Expectations

All staff are expected to:

- Be a committed Christian with a strong passion for Biblically-based Christian education.
- Contribute to the efficient and effective functioning of the team to meet College objectives by demonstrating appropriate and professional workplace behaviours, providing assistance to team members as required and undertaking other key responsibilities or activities as directed by the Principal or Line Manager.
- Perform their responsibilities in a manner which reflects and responds to continuous improvement.
- Support the policies and expectations of the College.

Extra-Curricular and Co-Curricular Involvement

- Attendance at staff devotions and staff meetings.
- Attend Professional Learning sessions where necessary.
- Be involved in co-curricular programs of the College (eg camps).
- Contribute to extra-curricular activities.



Selection Criteria

- Be a committed Christian with a strong passion for Biblically-based Christian education and deep desire to serve Jesus Christ as Lord.
- An appropriate qualification in Teacher Education; with relevant post-graduate qualifications in Education as an advantage.
- Experience in working closely with educational staff across ELC - Year 6; and Year 7-12 environments.
- Demonstrated ability to lead staff in professional development.
- A working knowledge of Australian Curriculum and SACE requirements.
- Demonstrated ability in highly effective classroom teaching.
- Demonstrated ability to work in and positively influence team environments.
- Excellent organisational, prioritisation and time management skills.
- Strong interpersonal skills and an ability to successfully communicate through a variety of means.
- Current Teachers' Registration, valid Working With Children Check, RRHAN-EC and First Aid certification.

Submitting Your Application

Closing Date: 9:00am Monday 2nd September, 2024.

Applicants should provide:

1. A written application that addresses the selection criteria outlined in the position description.
2. Curriculum Vitae which provides full personal details, qualifications, previous employment and experience.
3. A completed 'Application for Teaching Position Form', available via our website emmauscc.sa.edu.au/about/employment.

Application submissions must be sent to recruitment@emmauscc.sa.edu.au and include all three documents to be considered. Please reference the Job ID in the subject line: Job ID 240801.

For further information about this position, please contact Human Resources on (08) 8292 3888 or email recruitment@emmauscc.sa.edu.au.