Emmaus
Christian College

Deputy Head of Junior School - Pastoral Care

Position Title:	Deputy Head of Junior School - Pastoral Care (Brooklyn Park campus)
Job Reference:	261002
Reports To:	Head of Junior School (Brooklyn Park)
Nature of Employment:	Full time (1.0FTE) Note: This is a 3-year tenured Position of Responsibility (Band 2, Level 2 with 10 periods per week release) alongside an ongoing Junior School teaching role (Band 1)
Tenure:	3 years (Jan 2027 – Dec 2029, review in Semester 2, 2029) for Position of Responsibility. Ongoing substantive role as Junior School Teacher.

College Overview

Emmaus Christian College is an independent, non-denominational Christian school. We provide high quality Christian education to children and young people who are from Christian families that are actively involved in their local church and other families who fully support the involvement of their children in the Christian teaching, life and expression of the school.

Emmaus Christian College is one school, two campuses. The Brooklyn Park Campus caters for ELC to Year 6. The South Plympton Campus caters for Foundation to Year 12.

Both campuses offer a seamless pathway to Year 12 where children who have been offered a Foundation to Year 6 position at Brooklyn Park, have at the end of Year 6, a guaranteed entry into Year 7 at the South Plympton campus.

At Emmaus Christian College we want our students to:

- **Belong** – to know others and be known
- **Flourish** – to discover and grow into who they are in Christ
- **Think** – to build their knowledge, apply their skills and discern the truth
- **Respond** – to respond to the call of God in their lives

Key Purpose

The Deputy Head of Junior School - Pastoral Care has the exciting opportunity to offer expert pastoral and behaviour support across F-6. They will unashamedly advocate for the educational purpose of our college, that students will Belong, Flourish, Think and Respond. This key leadership role across the Brooklyn Park campus will work under the direction of the Head of Junior School to promote and implement the strategic direction of the college.

Emmaus Christian College

Key Responsibilities

Deputy Head of Junior School - Pastoral Care (3 Year Tenure)

Assuming that classroom teachers have the day-to-day care of students in their class, acting as a daily contact for students and the first 'port of call' for parent communication. The key responsibilities of the Deputy Head of Junior School - Pastoral Care include:

Student Leadership and Welfare:

- General supervision and welfare of F-6 students
- Work in conjunction with the classroom teachers, Learning Support Team and Student Wellbeing Team regarding student welfare concerns
- Develop and implement a coordinated and restorative approach to the pastoral care of students
- Support and enhance student leadership opportunities

Pastoral Management:

- In conjunction with the Head of Junior School and Deputy Head of Junior School - Teaching and Learning, implement the F-6 Social & Emotional Learning curriculum
- Lead systems that positively reinforce desirable behaviour
- Support the work of the class teachers by monitoring their day to day pastoral support of students and offer advice on approaches to pastoral management
- Lead and support teachers by identifying appropriate courses of action for significant pastoral issues, ensuring appropriate documentation
- Oversee any significant discipline and/or restorative process required
- In conjunction with the Head of Junior School, work together to address serious pastoral issues, ensuring appropriate documentation

Staff Leadership, Support and Administration:

- Coordinates weekly F-6 Assembly
- Support the Head of Junior School to monitor the collective tone of students and have a significant presence in the school
- Liaise with other relevant College staff regarding the development and implementation of policies including student behaviour, uniform, standards and policies
- Act as a general support for the teachers, especially during peak organisational times
- Coordinate and lead the transition of new students into their classes
- Encourage participation in co-curricular programs
- Assist the Head of Junior School with the induction of new staff regarding the pastoral program and policies of our college
- In conjunction with the Head of Junior School and other Deputy Head, provide leadership to the Junior School staff and be involved in staff performance, progress and reviews where appropriate
- Other duties as allocated by the Head of Junior School

Junior School Teacher (Ongoing)

- Demonstrate excellent skills and understanding of teaching and learning in a primary school setting, utilising a range of teaching methodologies.
- Create a warm and caring learning environment in the classroom.
- Provide excellent teaching and learning opportunities for students.

- Work cooperatively with colleagues in a team setting providing a curriculum which is challenging and engaging for students.
- Work in collaboration with other staff to ensure a distinctive Christian education by motivating, inspiring and aligning practice with the College Vision, Mission and Values.
- Encourage students in a positive and supportive learning environment where student achievements are acknowledged.
- Support and encourage a strong sense of community in the College.

Working Relationships

The Deputy Head of Junior School - Pastoral Care would be expected to have good working relationships across the College, including but not limited to the staff listed below:

- Report to the Head of Junior School
- Work closely with the Deputy Head of Junior School: Teaching & Learning
- Work closely with Junior School Classroom Teachers
- Work closely with Student Wellbeing Team

College Expectations

All staff are expected to:

- Be a committed Christian with a strong passion for Biblically-based Christian education.
- Contribute to the efficient and effective functioning of the team to meet College objectives by demonstrating appropriate and professional workplace behaviours, providing assistance to team members as required and undertaking other key responsibilities or activities as directed by the Secondary Principal and Executive Principal.
- Perform their responsibilities in a manner which reflects and responds to continuous improvement.
- Support the policies and expectations of the College.

Extra-Curricular and Co-Curricular Involvement

Expectations vary depending on the fraction of time employed:

- Attendance at staff devotions and staff meetings.
- Attend Professional Learning sessions where necessary.
- Be involved in co-curricular programs of the College (e.g. camps).
- Contribute to extra-curricular activities.

Selection Criteria

- Be a committed Christian with a demonstrated passion for Biblically-based Christian education and deep desire to serve Jesus Christ as Lord.
- An appropriate qualification in Teacher Education.
- Demonstrated ability in highly effective classroom teaching.
- Demonstrated ability to work positively in a team environment.
- Excellent organisational, prioritisation and time management skills.
- Strong interpersonal skills and an ability to successfully communicate through a variety of means
- Highly collaborative approach to work.

- Have a teaching load that includes F-6
- Current Teachers' Registration, valid Working With Children Check, RRHAN-EC and First Aid certification.

Submitting Your Application

Closing Date: Applications are open until the role is filled.

Please Note: Applications will be assessed as they are received, and early submissions are encouraged.

The College reserves the right to make an appointment before the application closing date.

Applicants should provide:

- A written application that addresses the selection criteria outlined in the position description, available at https://emmauscc.sa.edu.au/about/employment.
- Curriculum Vitae, which provides full personal details, qualifications, previous employment and experience.
- A completed 'Application for Teaching Position Form', available at https://emmauscc.sa.edu.au/about/employment

Application submissions must be sent to recruitment@emmauscc.sa.edu.au and include all three documents to be considered. Please reference the Job ID in the subject line: Job ID 261002

For further information, please contact Human Resources on (08) 8292 3888 or recruitment@emmauscc.sa.edu.au

Note: *The Junior School Teacher role is ongoing, however the Deputy Head of Junior School is offered for a three-year tenure to the successful applicant.*