

COLLEGE OVERVIEW

Emmaus Christian College is an independent, non-denominational Christian school seeking to provide high quality Christian education to children and young people who are from Christian families that are actively involved in their local church and other families who fully support the involvement of their children in the Christian teaching, life and expression of the school.

It is critical to the College that our Christian beliefs are lived and modelled by our staff. Therefore we seek to employ staff whose lives are a genuine reflection of their Christian faith.

Emmaus Christian College is one school, two campuses. The South Plympton Campus (F-12) operates as three sub schools: Junior School, Middle School and Senior School. The Brooklyn Park Campus is a dedicated Junior School (ELC-Year 6). The ELC operates as part of Junior School.

Both campuses offer a seamless pathway to Year 12 where children who have been offered a Foundation to Year 6 position at Brooklyn Park, have at the end of Year 6, a guaranteed entry into Year 7 at the South Plympton campus.

POSITION OVERVIEW

The School Assistant – Learning Support position provides additional educational support for students individually and in small groups across all Junior School year levels.

The ideal candidate will:

- Support individual students and groups of students with diverse learning needs. This will include, but is not limited to, children with a diagnosis or challenging behaviours.
- Be able to demonstrate an understanding of the spectrum of learning difficulties and an awareness of the types of adjustments required to support student success
- Be passionate about seeing improved learning outcomes for all students
- Model and develop positive relationships with students and foster their social and emotional development
- Hold a Diploma/Certificate in Special Education or demonstrate equivalent competencies at this grade (preferred, but not essential)

SUBMITTING YOUR APPLICATION

Position Title: School Assistant – Learning Support (Brooklyn Park campus)

Closing Date: Friday 26th November 2021 at 9am

Applicants should provide:

- A written application that addresses the Key Responsibilities and Education, Experience & Skills in the attached Position Description
- Curriculum Vitae which provides full personal details, qualifications, previous employment and experience
- A completed Emmaus Christian College “Application for Non-Teaching Position Form” (This form can be downloaded from our website www.emmauscc.sa.edu.au under Staff/Positions Vacant)
- Applications can be emailed to hheadland@emmauscc.sa.edu.au or posted to:

Mrs Heather Headland
PA to Principal
Emmaus Christian College
Lynton Avenue
SOUTH PLYMPTON SA 5038

CONTACT DETAILS:

For further information about this position, please contact Mrs Heather Headland on 8292 3888 or email hheadland@emmauscc.sa.edu.au

POSITION DESCRIPTION

TITLE:	School Assistant – Learning Support (<i>Brooklyn Park campus</i>)
REPORTS TO:	Head of Junior School, Brooklyn Park
CLASSIFICATION:	School Assistants (NGS) Award Grade 1 Level 1
COMMENCEMENT:	January 2022
NATURE OF EMPLOYMENT:	Ongoing part-time (16 hours over 4 mornings for 40 week per year)
NORMAL HOURS OF WORK:	To be negotiated

PURPOSE OF ROLE:

The School Assistant – Learning Support position provides additional educational support for students individually and in small groups across all Junior School year levels.

KEY RESPONSIBILITIES:

Student support:

Junior School:

- Classroom support with Literacy / Numeracy
- Support individual students/small groups under teacher direction
- Motivate and encourage as required
- Model and develop positive relationships with students, to foster their social and emotional development
- Providing feedback to the teacher about the student's progress and response to tasks
- Provide yard support for students who require assistance during play times

OTHER RESPONSIBILITIES:

Promoting student self esteem by:

- establishing a supportive relationship with students
- being aware of the student's educational, physical, social and emotional needs and meeting these needs whilst promoting independence
- encouraging acceptance and inclusion of all students by their peers and the school as a whole

Administration:

- keep occasional notes of progress made in order to facilitate differentiation and planning
- adapt resources as necessary
- contribute to review meetings as appropriate
- where appropriate ensure relief staff are aware of the needs of the student
- other duties as may be required by the College Principal
- implement recommendations by professional agencies and specialists

EDUCATION, EXPERIENCE AND SKILLS

- Hold a Diploma/Certificate in Special Education or demonstrate equivalent competencies at this grade (preferred, but not essential)
- Ability to undertake a variety of tasks within a restricted time frame
- Well-developed interpersonal skills and a demonstrated ability to work in a team environment
- Demonstrated ability to adapt to new systems, processes and environments
- A current satisfactory Working with Children Screening

PERSONAL ATTRIBUTES

- Be a committed Christian with a strong passion for Biblically based Christian education
- Hard working and conscientious
- Ability to work confidentially, with tact and discretion.
- Be organised in approach to work and pay particular attention to detail
- Ability to work under pressure and meet deadlines
- Calm, pleasant personality